

**Church of St. John the Evangelist  
Parish of Douglas and Nashwaaksis  
Vestry Meeting January 25, 2024**

Before our meeting officially began, we listened to a proposal from Warren Maddox regarding providing space for an Out of the Cold Shelter with 10 beds per night until late April. It would open at approximately 8 pm or 9 pm until 7 or 7:30 am. Staff and security would be provided, and any damages would be covered. Also, they have a cleaner who would come in each day and clean after everyone has left.

The vestry of St. John the Evangelist Church met on January 25, 2024, at 7 pm. The Ven. Paul Ranson opened the meeting with prayer. Present were The Ven. Paul Ranson, Bill MacKenzie, Nancy Stephens, Ben Mersereau, Carol Jones, Donna Price, Jeanne Sayre, Steve Hart, Michael Clark, Dennis Williams, and Joan Dunphy.

A discussion was held regarding the presentation by Warren Maddox. Moved by Steve that we accept the shelter on a 9 pm to 8 am or 7 am basis when required, seconded by Michael. Carried.

**Additional Items for the Agenda** – church credit card - New Business; demolition estimate, church organ and pews – Church Properties. Moved by Jeanne, seconded by Ben that the agenda be approved as amended. Carried.

**Approval of Minutes of Last Vestry Meeting** – Moved by Dennis, seconded by Nancy that the minutes be approved as read. Carried.

**Correspondence** – Ian Robertson re moving the stone church. He is wondering where things are right now. He feels we should consider putting a new roof on the building. We haven't received a written reply from the city regarding Positive Heart Living using the building, as a consultant's report needs to be done. Steve will get back to him.

**Business Arising** – *Chair cleaning* – Nancy obtained quotes from Servicemaster, Citrus Wow and Crystal Clean Maintenance. Servicemaster quoted \$20/chair; Citrus Wow - \$10/chair, Scotchguard extra \$499, 20 office chairs \$580; Crystal Clean \$735. Citrus Wow has A+ Better Business Bureau and good google reviews; Servicemaster – good google reviews. Moved by Nancy that we contract Citrus Wow to do 100 upholstered chairs with Scotchguard, seconded by Dennis. Carried.

*Update on Sign Label* – we should be receiving this next week.

*Update on Quote for new AV PC* – Moved by Dennis, seconded by Steve that we purchase a Mac Mini, to be paid by Willing Wonders, at a cost of \$1400. Carried.

*Update on quote for water heater rental* – we haven't received this yet.

### **Committee Reports**

**Finance and Admin** – will meet February 6<sup>th</sup> to plan budget for the new year.

**Youth and Seniors** – no report

**Treasurer's Report** – we had a surplus of \$59,452. See Ben's report attached. Moved by Ben, seconded by Michael, that the Treasurer's Report be approved. Carried.

**Church Properties** – We have lost many more shingles from the roof because of the windstorm. Paul feels we should shut the gas off for safety purposes. We have decided to table this for the time being.

*Demolition* – Dennis phoned five contractors. Three said they are not interested because of time constraints. Monteith should have a bid by mid-February; Simpson – nothing yet; King Construction – nothing yet.

*Organ and pews* – Dennis contacted all organ specialists in New Brunswick. All of them are only interested in pipe organs. He is still waiting to hear from a couple of people. As far as the pews, he will contact some people in the parish to see if they are interested in having them. We might have some use for them in this building.

**Willing Wonders** – see fund report attached.

**Worship** – Lent starts February 14. We are going to host Maundy Thursday for area churches. Easter morning sunrise we are going to Killarney Lake and asking other churches to join us. Josh has ordered palms for Palm Sunday.

**Cemetery** – Bud Ozark has been contacted regarding the status of our cemetery survey. He has indicated that the survey is about half done, with another trip planned soon to finish up the last of the headstone locations before finishing the surveying plan.

**New Business** – Mother's Union at St. Mary's and All Saints are trying to find ways to help with the homeless situation. We can always use lots of socks, mittens and blankets to give out to those in need. Also, they could donate money or food to Martha's Pantry.

*Agenda planning for general meeting* – We will have to set a number for vestry at the annual meeting. Budget approval by vestry will be at our next regular meeting.

*Credit Card for Parish* – Paul is exploring having a credit card specifically for the church's use. He will be getting more information.

**For Prayer** – Rector – Rev. Paul, Kimberly Isaac, Colin and Rachel  
Our Parish – Darrell, Josh and Paul

**Next Regular Vestry Meeting** – February 8, 2024, at 7 pm.

The meeting closed at 9:07 pm with prayer and the grace.

Respectfully submitted,

Carol Jones

Attachments: Treasurer's Report  
Willing Wonders Fund Report

# Treasurer's Report: St. John's Anglican Church

January 25, 2024

## Financial Statements as of December 31, 2023

### Balance Sheet

- Bank balance of \$154,519
  - Decrease of \$11,897 from last month
  - Increase of \$64,320 from last month *year*
  - \$51,092 related to the Linden Smart bequest (balance after repaying the rectory fund loan and the heat pumps). This will be transferred to the Diocese for investment (not a trust fund) for a 75 Main Street Maintenance and Improvement Fund)
  - \$79,704 of the balance is earmarked for various special purposes
  - \$23,723 excluding the bequest and special purpose funds
- \$418,679 in Diocesan investments, including \$171,073 in the Rectory Fund, \$139,920 in the Cemetery Trust, and \$79,119 in the Stone Church Trust
- \$1,992 in accounts payables
- \$52,785 in flow-through payables (mostly the Smart request)

### Income Statement

- Revenue
  - Unrestricted offerings of \$240,905
    - \$10,843 less than 2022 (Oct 2022 \$17,000 one-time donation)
    - **\$4,095 short of budget target of \$245,000**
    - \$25,806 of offerings in December, including \$3,985 of Christmas offerings and \$465 of Advent offerings; similar to 2022
  - \$33,647 in expense recovery (heat pumps, projector, etc.)
  - \$9,119 in rental income - \$2,000 increase from last year
  - \$9,933 in interest revenue
  - \$383,524 in total revenue; Adjusted revenue (excluding building transfers):
  - \$305,291 (Budgeted \$298,300 – higher mainly due to expense recovery)
- Expenses
  - \$324,072 in total expenses
    - \$31,971 in maintenance and repairs (budgeted \$9,000)
    - \$8,776 for electricity (budgeted \$5,900)
    - \$159,004 for salaries (budgeted \$160,700)
    - \$10,701 of designated expenses
    - \$14,423 in amortization expenses – organ / music equipment (nothing budgeted)
    - \$41,458 in shared ministry expenses (as budgeted)
  - \$309,649 adjusted for amortization
- **Surplus / Deficit**
  - **\$59,452 surplus as reported**
  - **\$4,358 deficit adjusted for building transfers, amortization**

**St. John the Evangelist Church**  
**Willing Wonders Fund Report as of the end of December 2023**

2023 Revenue Received		
Date	Amount	Source
Feb-23	\$ 2,206.00	Overloaded Baked Potato Fundraiser
Mar-23	\$ 40.00	Overloaded Baked Potato Fundraiser
Apr-23	\$ 400.00	Receptions
Apr-23	\$ 1,353.50	Bake Sale Fundraiser
Apr-23	\$ 100.00	Sale of Freezer
Apr-23	\$ 300.00	Receptions
May-23	\$ 2,000.00	Donation for Boiler
May-23	\$ 2,000.00	Donation for Heat Pumps
May-23	\$ 50.00	Bake Sale Fundraiser
May-23	\$ 36.00	Pie Crusts
May-23	\$ 28.00	Yard Sale Fundraiser
Jun-23	\$ 1,124.00	Yard Sale Fundraiser
Jun-23	\$ 38.00	Pie Crusts
Jun-23	\$ 100.00	Receptions
Jul-23	\$ 4.00	Yard Sale Fundraiser
Jul-23	\$ 13.00	Pie Crusts
Aug-23	\$ 25.00	Pie Crusts
Sep-23	\$ 65.00	Pie Crusts
Sep-23	\$ 5.00	General Donation
Oct-23	\$ 19.00	Pie Crusts
Oct-23	\$ 2,015.00	Double-Staffed Baked Potato (Potatoes)
Oct-23	\$ 161.75	Double-Staffed Baked Potato (Misc.)
Oct-23	\$ 5.00	General Donation
Nov-23	\$ 26.00	Pie Crusts
Nov-23	\$ 20.00	General Donation
Nov-23	\$ 80.00	Christmas Bazaar (Table Rentals)
Nov-23	\$ 356.95	Christmas Bazaar (White Elephant)
Nov-23	\$ 110.00	Christmas Bazaar (Knitting)
Nov-23	\$ 69.30	Christmas Bazaar (Coffee)
Nov-23	\$ 2,705.70	Christmas Bazaar (Food)
Nov-23	\$ 270.00	Christmas Bazaar (Memorial Bears)
Nov-23	\$ 200.00	Receptions
Dec-23	\$ 10.00	Christmas Bazaar (General)
Dec-23	\$ 120.90	Pie Crusts
Dec-23	\$ 68.00	Memory Bears
Dec-23	\$ 20.00	General Donation
<b>Total</b>	<b>\$ 16,145.10</b>	

2023 Expenses Incurred		
Date	Amount	Source
Jan-23	\$ 200.00	Donation to RDF
Feb-23	\$ 413.83	Overloaded Baked Potato Fundraiser
Apr-23	\$ 108.32	Bake Sale Fundraiser
Apr-23	\$ 488.02	Receptions
May-23	\$ 53.74	Purchase for kitchen
May-23	\$ 6.45	Yard Sale Fundraiser
Jun-23	\$ 216.56	Receptions
Jul-23	\$ 53.74	Purchase for kitchen
Aug-23	\$ 64.00	Blueberries
Sep-23	\$ 65.94	Double-Staffed Baked Potato Fundraiser
Oct-23	\$ 203.74	Double-Staffed Baked Potato Fundraiser
Oct-23	\$ 97.70	Receptions
Nov-23	\$ 256.08	Christmas Bazaar
Nov-23	\$ 68.78	Receptions
Nov-23	\$ 52.11	Pie Crusts
Dec-23	\$ 171.99	Purchase of wire rack for kitchen
Dec-23	\$ 5.10	Pie Crusts
Dec-23	\$ 2,000.00	Heat Pump Contribution
<b>Total</b>	<b>\$ 4,526.10</b>	

Balance in Fund from 2022: \$ 400.00  
Net Revenue over Expenses 2023: \$11,619.00  
Balance in Fund 2023: \$12,019.00

Designated Funds	
Fund	Balance
Boiler	\$ 2,000.00
Unrestricted	\$10,019.00

2023 Fundraising Snapshot  
As of End of December 2023

Overloaded Baked Potato Fundraiser		
Revenue	\$	2,246.00
Expenses	\$	413.83
Net	\$	1,832.17

Bake Sale Fundraiser		
Revenue	\$	1,403.50
Expenses	\$	108.32
Net	\$	1,295.18

Yard Sale Fundraiser		
Revenue	\$	1,156.00
Expenses	\$	6.45
Net	\$	1,149.55

Double-Staffed Baked Potato Fundraiser		
Revenue	\$	2,176.75
Expenses	\$	269.68
Net	\$	1,907.07

Christmas Bazaar		
Revenue	\$	3,669.95
Expenses	\$	256.08
Net	\$	3,413.87

Pie Crusts		
Revenue	\$	342.90
Expenses	\$	57.21
Net	\$	285.69

Receptions		
Revenue	\$	1,000.00
Expenses	\$	871.06
Net	\$	128.94

Misc. Revenue and Expenses		
Revenue	\$	4,150.00
Expenses	\$	2,543.47
Net	\$	1,606.53