

The Church of St. John the Evangelist  
The Anglican Parish of Douglas and Nashwaaksis  
75 Main Street, Fredericton, NB E3A 1C2

# Annual Report 2023

Annual Meeting  
Sunday, February 25<sup>th</sup>, 2024  
12:00 noon

Prayer for the Mission of Our Church:

*O God, our heavenly Father, you manifested your love by sending your only-begotten Son into the world, that all might live through him: Pour out your Spirit on your Church, that we may fulfill his command to preach the Gospel to all people. Send forth laborers into your harvest; defend them in all dangers and temptations; and hasten the time when all your people shall be gathered together in the power of your name; through your Son Jesus Christ our Lord.  
Amen.*

*"For surely I know the plans I have for you, says the Lord, plans for your welfare and not for harm, to give you a future with hope. Then when you call upon me and come and pray to me, I will hear you. When you search for me, you will find me; if you seek me with all your heart."  
(Jeremiah 29:11-13 NRSVUE)*

# **Annual Meeting Agenda**

**Sunday, February 25<sup>th</sup>, 2024**

**12:00 noon**

- Welcome and opening devotions
- Nomination of Vestry Clerk
- Approval of Annual Meeting Minutes – February 19, 2023
- Annual Reports
- Treasurer’s Report
- Election of Wardens
- Election of Vestry
- Election of Synod Delegates
- Appointment of Auditors for 2024
- New Business
- Other Business
- Closing Prayer

# MINUTES OF THE 2023 ANNUAL MEETING

## FEBRUARY 19, 2023

The Annual Meeting, chaired by warden Bill MacKenzie, opened at 12:00 noon with prayer led by the Rev. Paul Ranson.

**Nomination of Vestry Clerk** - Wayne Knorr nominated Carol Jones for vestry clerk, seconded by Roger Schwartz. Carried.

**Approval of Annual Meeting Minutes of February 27, 2022** – moved by Dennis Williams, seconded by Judy Jones that the minutes be approved. Carried.

### Annual Reports

**Rector's Report 2022** – no questions

**Rector's Discretionary Account** – no questions

**Wardens' Report** – no questions

**Cemetery Committee Report** – no questions

**Chancel Guild** – The guild is in need of new members.

**Willing Wonders** – no questions

**Lay Readers' Report** – no questions

**Auditors' Report** – no questions

**Treasurer's Report** – Ben Mersereau gave an overview of the 2022 report. We had a surplus of \$54,231, and the budget was exceeded by \$8,000. The Diocesan assessment was paid in full as well as our other obligations. An energy efficient lighting upgrade was done for the entire building. The mortgage and loan were paid in full with funds from the Rectory Fund, which will be paid back monthly. Monthly financial updates have been included in the bulletin and will continue. Staff salary increases were 2%.

We have budgeted a small surplus for this year. Staff salary increase will be 4%. The Diocese suggested at least 4% for clergy, and staff were given the same. We are acquiring new audio-visual equipment aided by a grant from the diocese. Diocesan assessment has gone down some this year. The financial statement can be viewed in the Annual Report.

Ben thanked Josh McDorman for all the work he does to support the treasurer.

**Questions** – Wayne Knorr – how is the building fund managed now, has money been set aside for maintenance and repair. There is not a separate fund.

Heather Storey – why are salaries not shown separately in the budget – for tracking purposes.

Josh has access to this, so it is not necessary.

Moved by Carol Mercer, seconded by Dennis Williams that the treasurer's report be approved. Carried.

**Election of Wardens** – Bill thanked Donna Price for her service as warden for the past five years. Bill MacKenzie has allowed his name to stand for warden for the coming year, and Nancy Stephens has allowed her name to stand for warden. Bill called for additional nominations. There being none, it was moved by Eva Morton and seconded by Roger Schwartz that Bill and Nancy be wardens for this year. Carried.

**Election of Vestry Members** – Ruth Lawrence has decided to step away from vestry. Bill thanked her for her service. Moved by Donna Price, seconded by Dennis Williams, that the vestry number stay at eight members. Those who have agreed to let their names stand are Ben Mersereau, Carol Jones, Jeanne Sayre, Stephen Hart, Donna Price, Michael Clark and Dennis Williams. Joan Dunphy has indicated her desire to have her name stand. Moved by Alex LeBarron, seconded by Carol Mercer, that the above names be elected as vestry members. Carried.

**Synod Delegates** – Bill called for nominations for delegates. Paul explained what happens at synod gatherings. Donna Price nominated Jeanne Sayre, seconded by Eva Morton. Carried. Jeanne Sayre nominated Carol Mercer, seconded by Judy Jones. Carried. Cliff Humble nominated Bill MacKenzie, seconded by Carol Mercer for alternate. Carried. Wayne Knorr nominated Nancy Stephens, seconded by Carol Mercer for alternate. Carried.

**Auditors** – Mike Greenbank and Dick Burgess are willing to let their names stand as auditors. Moved by Dennis Williams, seconded by Bob Thomas that Mike and Dick continue as auditors. Carried.

**New Business** – Rev. Keith Osborne asked if we have come to any decisions on discernment in the community. Paul said we are helping provide meals to students at NMS. He would like to make our space available on Wednesday afternoons for students who do not have day care or do not have a safe place to go when school is dismissed. Paul also suggested movie nights on Fridays for families. Eva Morton mentioned providing a life skills workshop. There is a group interested in using our kitchen to teach young people how to cook. Kimberly Ranson suggested adding to the Thursday morning coffee club by inviting those who are learning English, and also provide help for students to learn life skills. Jane Stewart mentioned that there are grants available for intergenerational ministries. The space here is heavily used, and we need to send a strong message as to what we can do with community outreach. There has been conversation about a new building on the property with a partner (possibly Habitat), with offices on the main floor and living spaces above. There are grants available. Bill explained how this works. This has not progressed beyond the discussion phase. Heather Storey emphasized that we should not sell any of our land.

**Other Business** - Steve Hart gave a report on Emmaus Way. The group helps two ladies (immigrants who have attended St. Johns). They each have partners stuck overseas in refugee situations, and the immigration process is a difficult thing to get through. The cost is \$7,000 per immigrant, and the church could hold the funds (not provide them) in our account.

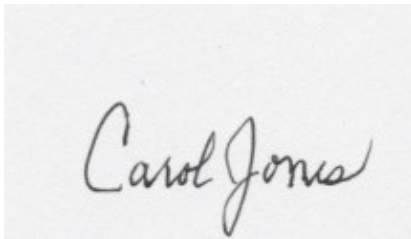
The meeting closed at 12:55 pm with prayer.

Moved by Dennis that the meeting be adjourned. Carried.

## 2023 Annual Meeting – Attendance List

- 1) Eva Morton
- 2) Ben Mersereau
- 3) Dennis Williams
- 4) Darlene Greenbank
- 5) Cliff Humble
- 6) Wayne Knorr
- 7) Roger Schwartz
- 8) Bob Thomas
- 9) Joan Dunphy
- 10) Gerry Russon
- 11) Keith Osborne
- 12) Vivian Osborne
- 13) Jane Stewart
- 14) Donna Price
- 15) Jeanne Sayre
- 16) Bill MacKenzie
- 17) Marilyn Thompson
- 18) Philip Pain
- 19) Joan Pain
- 20) Judy Jones
- 21) Darrell Jones
- 22) John Baldwin
- 23) Susan Baldwin
- 24) Mary Wilson
- 25) Barb Hart
- 26) Steve Hart
- 27) Nancy Stephens
- 28) Sharyn Nicholls
- 29) Sharon Cote
- 30) Laurel Lawrence
- 31) Ruth Lawrence
- 32) Cynthia Gullison
- 33) Heather Storey
- 34) Jeannie Donald
- 35) Patricia Wilcox
- 36) Patricia Brown MacKenzie
- 37) Marjorie Boone
- 38) Charlene Boone
- 39) Donna Bartley
- 40) Ruth Ann LeBarron
- 41) Alex LeBarron
- 42) Olive Harris
- 43) Carol Mercer
- 44) Josh McDorman
- 45) Carol Jones
- 46) Kimberly Ranson

Respectfully submitted,

A photograph of a handwritten signature in cursive script that reads "Carol Jones". The signature is written in dark ink on a light-colored background.

Carol Jones, Vestry Clerk

Attachment: Attendance List

## Rector's Report 2023

*You are the light of the world. A city built on a hill cannot be hid.  
People do not light a lamp and put it under the bushel basket;  
rather, they put it on the lampstand, and it gives light to all in the house.  
In the same way, let your light shine before others,  
so that they may see your good works and give glory to your Father in heaven.*  
(Matthew 5:14-16 NRSVUE)

I just read the Rector's report from last year. What a difference a year has made! Last year I described how anxious and exhausted we all were coming out of COVID. While the effects of COVID can still be felt — there has been a significant shift. It seems we have woken up, and are again working to be the blessing we have been called to be in Douglas and Nashwaaksis. This has been a year for which we have much to be thankful.

In the area of outreach from St. John's, Martha's Pantry has continued to be a real blessing. Open two Tuesday mornings a month, the pantry has become much more than a source for free food. A community has formed around coffee and refreshments. It is wonderful to sit with these visitors to share and laugh and to support one another. As Heather Storey has said, this is what Martha's Pantry is really about — building community so we can express the love of Jesus. Thank you to all those who have donated food and their time to make this ministry a possibility.

In 2023 we saw the formation of a partnership between St. John's and Under the Tent ministry. Under the Tent is a ministry of relationship and presence with those living rough in the Fredericton area. This ministry has been in operation on the South Side for about four years. This past Spring they moved North and operated in our parking lot by the trail. When the weather grew colder they moved inside. The volunteers from Under the Tent would love to have members of our church participate in this ministry of presence. If you would like to be part of it you are welcome to be — but please remember consistency is key because this ministry is about growing friendships.

Our efforts to combat student hunger has continued in 2023 at Nashwaaksis Memorial Elementary School. This was made possible through our partnership with Nashwaaksis Baptist Church, the Christian Reformed Church and Douglas Baptist Church. We have also sought to bless the entire school community through appreciation meals for teachers and staff and by offering volunteer support at school events. Thank you everyone in your supporting these efforts.

We have also had some opportunity to be church beyond Sundays. Gatherings like the Thursday Coffee Club, monthly shared meals on Friday Evenings and monthly Friday Family Movie nights (with our brand new popcorn maker) are opportunities for us to share life together. I would like to encourage more people to take advantage of these community events.

Other reasons for thankfulness this year include the work of the Willing Wonders to help meet the practical needs of our church. Whether they be running the Christmas Bazaar or filling the church with roasters stuffed with baked potatoes — the willing wonders do so much more than raise money - they provide opportunities for joyful service. They are looking for new membership and everyone is welcome.

I would like to express my gratitude for the faithful service of our Church Wardens, Bill MacKenzie, and Nancy Stephens, our Treasurer Ben Mersereau, (who is currently serving his second 10-year term), our Vestry Clerk Carol Jones, and all the members of Vestry. It's not every year you get to deal with Pirates, but this was one. Thank you all for your faithful prayer, your joyful spirit and your dedication to the life and ministry of St. John's Church.

St. John's has such an amazing staff. Josh McDorman is a treasure to the ministry of St. John's. His competency with the books and administration and his pastoral presence are such a blessing to us all. Thank you Josh. Darrell Jones is so dedicated to the church it is hard to imagine the place without him. Thank you for making this space ready to host groups, and serve the community. Without you, things come to a grinding halt pretty quickly. Thank you for your service.

When it comes to worship we have been blessed by the leadership offered by Pat Wilcox, Joan Pain and Alexia Trusiak. On occasion we are blessed with the talents of Rick and Corbin Topples as well. Thank you for sharing your musical gifts with us. And thank you for the effort you put in to introduce new music and to bring back a choir. This is so wonderful.

I am also very appreciative of the honorary assistants of our church. The Rev'd David Peer, The Rev'd Canon Bruce McKenna and (new to us this year) The Rev'd Canon Keith Osborne. When I was so fatigued this past year, you - along with some dedicated Lay Readers - made it possible for me to get some much needed rest and time for recovery. Thank you for your prayerful support and for your ministry to St. John's.

I was told several years ago that it was decided by vestry or at an annual meeting that there would be no discussion about building phase two of St. John's until the current building was paid off. Well, by the grace of God, and the faithful contributions of our church members that day came in 2023. And on December 17th, the 3rd Sunday in Advent, Archbishop David Edwards came to bless St. John the Evangelist Church. During his sermon he reminded us of the vision for this building: to serve the Kingdom of God.

Now that this building has been paid for it is time to enter a period of discernment — of visioning. Perhaps a question we can pray with is: "What can we do with this property/building to further the work of the Kingdom of God in this place?"

It may be that the building of a 358 seat sanctuary, along with additional office space is exactly what we must do. Or it may not. It may be that we could explore partnerships with local groups to provide affordable housing, or space for social enterprises in which we could help employ the currently unemployable and at the same time offer more community space that could double as our future sanctuary. The thing is: we need to know what God is calling us to do before we can make any major decisions regarding the church property.

It would be wise, I believe, to ask someone like Shawn Branch the Diocesan Director of Mission and Ministry to guide us through such a process in 2024.

We are now in a new phase in the life of St. John's Church. We have come through a long night, and now a new day has begun. In this new phase there are new possibilities to consider. But in all these possibilities our task remains the same: to seek the will of God, and to bring glory to his name through our loving obedience.

May the Lord guide and bless us all in 2024.

Humbly submitted,

*The Ven. Paul Ranson*

## **Rector's Discretionary Fund 2023**

The Rector's discretionary fund is a means through which St. John's Church expresses God's love to those living in our Parish (and beyond) in practical ways.

I consider it to be a privilege to administer this ministry of compassion on behalf of our church. There was an extra blessing this year in that Nancy Stephens and Jeanne Sayre both joined in this ministry of compassion. Nancy and Jeanne are now on the team to purchase and deliver groceries to those who requested our help. Their support has allowed requests for aid to be answered more quickly and have eased the demands on my schedule as well. Thank you Nancy and Jeanne.

The current balance of the RDF is \$5,261.88. There was a significant contribution to the RDF this summer in the amount of \$5,000.00. With this contribution it may be possible to offer essential support that goes beyond that of groceries, fuel and support for medicine.

In partnership with Spark Collaborative Services (<https://sparkcollaborative.ca>) it may be possible to provide additional support to a struggling student at Nashwaaksis Memorial School. Such support could include tutoring in math or literacy, speech therapy and/or emotional regulation. Representatives of Spark have expressed an openness to this partnership and we hope to identify a student who could benefit from these services in the winter term of NMS.

I would like to express my sincere thanks to everyone who donated to this account this year. This year we helped people purchase groceries and medicine. We also helped provide support for those who lost power due to storms. In total we gave \$5,148.12. It is good to remember that because we have this means of supporting people we can help bring a peace of mind to those who are struggling to make ends meet. For me, this points to the steadfast love of God who provides for His children.

I ask for your continued prayers for divine appointments - for those opportunities for us to share the Gospel in word as well as in deed.

The budget line for the discretionary account in 2024 is \$3,000.00. This amount is supplemented by donations from the congregation, which make all the difference in the world. Thank you for your faithfulness to this ministry.

Respectfully submitted,

*The Ven. Paul Ranson*



## Wardens' Report 2023

Scripture tells us that if we seek the Kingdom of God first, then all the things we need will be added to us. When we place God first in life, we see him working through all circumstances and events for our good.

It has been four years since the Covid lockdowns knocked our lives for a spin, including our worship lives. Many of us long for a return to normal, where we define normal as the way things were before Covid. Our future will look different than it did before Covid. It will be a combination of what existed before Covid, keeping some of the practices learned in Covid and adapting some newer practices.

Sunday worship is looking more normal. We are seeing more people showing up in person but are still missing some familiar faces. We don't have little islands of seats spread around the worship space. We are close enough to touch our neighbours but for the most part don't. We are still practicing some of our contact reducing Covid practices. We don't hug or shake hands when we pass the peace and we are not drinking from a common cup at Communion. We have re-started prayer ministry during communion at the 10:30 service and are re-building a choir. We added on-line viewing of the 8:30 service. This was good when people were reluctant to attend group settings but it remains a good practice for those who cannot attend Sunday service for whatever reason. An on-line Morning Prayer service during the week is allowing some people to grow their worship practice.

We have also welcomed back many of our community users, including Cubs and Scouts, the Remember When Group, and school and playschool users of the gym. We have added some new users. Thanks to Heather Storey for her leadership and continued service in the development of Martha's Pantry. We have started hosting the Under the Tent Ministry on Wednesday afternoons. This program provides supports and community for people living on the street.

The Willing Wonders take on many activities that make our fellowship more enjoyable. They support church community meals, organize the bazaar and other fund raisers. Their fund -raising efforts contributed to the cost of the ductless heat pumps that have made our worship space more comfortable.

We are not seeing as many children and youth as we used to. When we do see them it is amazing how much they have grown during the Covid years. This is an area where we need to be thinking about adding activities. We have added shared meals and movie nights. We have our own popcorn machine. However, we have not had Sunday School or a Youth Group since before Covid. Is there a need out there? Do we need to do this in a different way? Is it something that might work as a shared activity with our Baptist and United Church neighbours?

We continue to get inquiries about the status of the Stone Church and potential uses. Most inquiries do not pan out once interested parties see that the building does not meet their needs. We continue to tell interested parties that we are open to hearing proposals for financially sustainable uses that are respectful of the fact the building is surrounded on three sides by a cemetery. We will continue to have responsibility for perpetual care for the cemetery.

We have slowed down our conversations with GoGo about a possible land sale. We have explored concerns raised after we originally presented the possibility to the congregation. We checked land registry information for any restricted covenants in land deeds and spoke to the City Planning and Development Department about parking by-laws and underground infrastructure. There was nothing identified that would restrict us. However, the reason we have slowed down our conversation is to develop a future vision of how we might grow and how this might impact land use.

We are thankful for the continued service of Paul Ranson, Josh McDorman and Darrell Jones. Please remember in your prayers our staff and all the volunteers who enrich life here at St. John the Evangelist. Our Parish continues to be enriched by the activities of our many volunteers including music leaders, lay readers, Chancel Guild, greeters and counters, Willing Wonders, Vestry and all those who pitch in when asked. Thank you for all that you do.

As we begin 2024, the new year will bring us new challenges and blessings as we live out our Church Mission. Our mission as a Parish is to enthusiastically worship and serve God so that the needs of the parish family and community find fulfillment in Jesus Christ.

God bless you all and we hope you and your families are staying healthy.

Respectfully Submitted,

*Bill MacKenzie and Nancy Stephens*

## **Cemetery Committee Report 2023**

The work of the Cemetery Committee in 2023 included the following:

- A volunteer work day was held on June 10, 2023 to fill in some low areas, prune some trees, and trim back branches and vines along the fence.
- Allgreen Lawncare Services was hired to complete lime, fertilizer, and grub treatment in 2023.
- Surtek Group was hired to prepare an updated survey of the cemetery. Good progress was made, with the work continuing into 2024.
- In accordance with the updated Cemetery Policies and Regulations, the Committee hired Able Monument and Restoration to provide up to \$2,000 of work to repair older, damaged headstones that are not maintained by family members.

Submitted by *Ben Mersereau* on behalf of the Cemetery Committee (Ruth Lawrence, Jeanne Sayre, Wayne Knorr, Gerry Russon, Paul Ranson, Josh McDorman).

## Chancel Guild Report 2023

Each month two members prepare the Lord's table for Holy Communion service. Several members have generously offered to work an extra month.

The Chancel Guild had 13 members during 2023. Their names are:

Susan Baldwin (President)	Lynda Wood	Marjorie Boone
Olive Harris	Natalie Reid	Kitty Donelan
Judy Jones	Mary Wilson	Carol Jones
Ruth Lawrence	Eva Morton	Carol Sue Nielsen
Louisa Rice		

This year a refresher meeting was held with all members present on November 26, 2023. The Ven. Paul Ranson reviewed the procedures of setting the Lord's Table. Questions were answered as they arose and a new schedule for 2024 was created.

Thank you to the members who graciously assisted the minister in their chancel duties even though it wasn't their month.

We need new members and would welcome you to join us! Please call Susan Baldwin or any other member of the Guild for more information.

In honour of the Lords table and respectfully submitted.

*Susan Baldwin*

## Willing Wonders Report 2023

The Willing Wonders kitchen crew met six times in 2023 to make our plans for each event. We offered a baked potato/chili and gingerbread take out or eat in meal on February 16/23; a bake sale on April 22<sup>nd</sup> and a yard sale (turned out it was inside), book, plants and bake sale on June 3<sup>rd</sup>. In the fall, we offered a double-stuffed baked potato with chili and cake take out/eat in on October 20<sup>th</sup> in place of the usual apple pie day, followed by the Bazaar on November 18<sup>th</sup>, and we again offered the memorial Angel tree adding teddy bears, sold at church and at the Bazaar. We spent an afternoon preparing the bears after Barbara Hart had cut out the bears from leftover material.

In 2023 we provided four funeral receptions required by the members of our congregation and catered a lunch meal for the Diocesan Council.

We again provided the Wednesday lunches for 30-32 children at the Nashwaaksis Memorial School. This ministry is shared by four other church congregations.

Once again, we thank the many creative, giving people at St. John's. They are willing to donate and willing to help us whenever asked. We are blessed to be able to give of our time.

The Willing Wonders team consists of the following: Heather Storey, Cynthia Gullison, Harold and Louisa Rice, Mary Wilson, Carol Jones, Marilyn Thompson, Lynda Wood, Donna Bartley, Eva Morton, Barbara Hart, Olive Harris, Jeanne Donald, Minna Harjupanula, Vivian Osborne, Laurel and Ruth Lawrence.

Respectfully submitted,

*Ruth Lawrence*

## Willing Wonders 2023 Fundraising Snapshot

Fundraiser	Revenue	Expenses	Net
Receptions	\$ 1,000.00	\$ 871.06	\$ 128.94
Pie Shells	\$ 342.90	\$ 57.21	\$ 285.69
Overloaded Baked Potato	\$ 2,246.00	\$ 413.83	\$ 1,832.17
Bake Sale Fundraiser	\$ 1,403.50	\$ 108.32	\$ 1,295.18
Yard Sale Fundraiser	\$ 1,156.00	\$ 6.45	\$ 1,149.55
Double-Stuffed Baked Potato	\$ 2,176.75	\$ 269.68	\$ 1,907.07
Christmas Bazaar	\$ 3,669.95	\$ 256.08	\$ 3,413.87
Misc. Revenue and Expenses	\$ 4,150.00	\$2,543.47	\$ 1,606.53
<b>Net</b>	<b>\$16,145.10</b>	<b>\$4,526.10</b>	<b>\$11,619.00</b>

Balance in Fund from 2022: \$ 400.00

Net Revenue over Expenses in 2023: \$11,619.00

Balance in Fund at the end of 2023: \$12,019.00

### Designated Funds

Boiler: \$ 2,000.00

Unrestricted: \$10,019.00

## Lay Readers' Report

At St. John's Church Lay Readers proclaim the Scriptures during our times of worship, they lead in the prayers of the people, they assist during Holy Communion, and they are often involved in other ministries in the church and wider community. They are examples of faith and service, and we are blessed by their ministry here.

Currently there are 13 Active Lay Readers in our parish. They are: Michael Clark, Minna Harjupanula, Barb Hart, Cliff Humble, Judy Jones, Ruth Ann LeBarron, Bill MacKenzie, Ben Mersereau, Eva Morton, Kimberly Ranson, Harold Rice, Gerry Russon, and Dennis Williams. Thank you all for your leadership and service.

In 2023 Ruth Ann LeBarron became a parochial lay reader. Ruth Ann showed real dedication to her studies over the past year, and I was so pleased to see her take this position on the first Sunday in Advent.

In addition to their service here at St. John's, Harold and Eva have also served outside of the parish. Eva has been taking services and visiting people in the Parish of Stanley. Harold continues to support his and Louisa's church in Florida.

In 2023 Shirley Smith took a step back from active lay reading. I want to pause to say thank you to Shirley for her years of service to St. John's church and in particular, her leadership with the Hospital Ministry. Shirley led countless services at the Dr. Everett Chalmers Regional Hospital over the years and coordinated many in their ministries to patients and staff alike. Shirley, on behalf of our church family, thank you so much.

Lay Reading continues to look a little different due to the impact of C-19. The intent in 2023 was to see the return of the common cup, with Lay Readers resuming their roles as chalice bearers. However, with the rise of C-19 cases in the fall of 2023 this plan has been delayed.

A number of Lay Readers were trained and actually officiated at Morning Prayer Services on Sundays during the Rector's absence over the summer. They led in services from the Book of Common Prayer as well as that from Common Worship. This was a relief to me, and a blessing to us all.

If you would like to learn more about the Lay Reader ministry, or even consider becoming a Layreader yourself, please contact the Rector.

Respectfully submitted,

*The Ven. Paul Ranson*

## Statistics for 2023

### Baptisms - 1

Aurora Pauline Elle Dunphy-Mendoza
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### Marriages - 0

### Committed to the Lord's Keeping

Gladys Averil Murphy	George Walter Wood
Mary Lee McKenna	Robert Elwood Jones
Ethel Rose Agnes	Gordon Francis Cole
Angus Cameron Hamilton	Janet May Joslin
Florence Evelyn Hawkins	Irvine Alexander Thomas
Elizabeth Rose Galey	

## **Audit Report 2023**

The year end statements show a surplus of \$59,451. The Treasurer has done a complete analysis of this and it is showing that in reality the Church has a small deficit of \$4,358. This is due to adjustments on the payout of the Building Fund, other adjustments, and one time expenditures like heat pumps and the new projector.

This deficit is caused primarily by a \$12,111 decrease in regular offerings. Attention must be paid to reversing this trend. In past years the Church has been reliant on fund raising which currently is much smaller. Financially the Church is in a good position because of bequests. The Church building issue must be monitored and could result in additional expenses.

We have reviewed a sampling of cash receipts and are satisfied cash management is in good order.

Respectfully submitted,

*Mike Greenbank and Dick Burgess*

**The Church of St. John the Evangelist Comparative Income Statement**  
**For the fiscal years ended December 31**

	2022 Actual	2023 Actual	2024 Budget
<b>REVENUE</b>			
<u>Revenue - Unrestricted Offerings</u>			
Offerings - Regular	\$ 238,013	\$ 225,901	
Offerings - Initial	\$ 192	\$ 167	
Loose Offerings	\$ 1,399	\$ 2,316	
Christmas Offering	\$ 3,845	\$ 3,935	
Easter - Offering	\$ 3,949	\$ 4,446	
Lenten Card - Offering	\$ 1,980	\$ -	
Advent	\$ 390	\$ 465	
Thanksgiving offering	\$ 1,980	\$ 3,675	
<b>Total Unrestricted Offerings</b>	<b>\$ 251,748</b>	<b>\$ 240,905</b>	<b>\$ 245,000</b>
<u>Designated Offerings</u>			
Rector Discretionary Fund Offering	\$ 660	\$ 4,198	
Food Bank Offerings		\$ 266	
New Building Fund Offerings	\$ 22,863	\$ 89,900	
NBF Transfers	\$ 24,044	\$ (11,667)	
Honduras Mission Revenue	\$ 410	\$ 221	
Youth Student Hunger	\$ 601	\$ 632	
Stone Church Books Revenue	\$ 3,682		
Willing Wonders Revenue		\$ 4,526	
Archdeaconry Revenue		\$ 338	
PWRDF Revenue		\$ 520	
<b>Total Designated Offerings</b>	<b>\$ 52,261</b>	<b>\$ 88,934</b>	<b>\$ 10,000</b>
<u>Other Revenue</u>			
Funding for Music Ministry (TBD)			\$ 10,000
Fundraising Revenue	\$ 4,498	\$ -	\$ -
Expense Recovery	\$ 2,086	\$ 33,647	\$ -
Miscellaneous Interest	\$ 254	\$ 34	\$ -
Interest - unrestricted	\$ 5,630	\$ 4,158	\$ 4,200
Interest - restricted	\$ 5,652	\$ 5,775	\$ 5,800
Miscellaneous Income	\$ 1,018	\$ 181	\$ 100
Stone Church Book Revenue		\$ 771	\$ -
Rent	\$ 7,133	\$ 9,119	\$ 10,000
<b>Total Revenue Unreceipted</b>	<b>\$ 26,272</b>	<b>\$ 53,685</b>	<b>\$ 30,100</b>
<b>TOTAL REVENUE</b>	<b>\$ 330,281</b>	<b>\$ 383,524</b>	<b>\$ 285,100</b>

**The Church of St. John the Evangelist Comparative Income Statement**  
**For the fiscal years ended December 31**

<b>EXPENSE</b>	<b>2022 Actual</b>	<b>2023 Actual</b>	<b>2024 Budget</b>
<b><u>Operating Expenses</u></b>			
Fuel - Church	\$ 2,697	\$ 2,615	\$ 2,000
Fuel - Hall	\$ 5,593	\$ 5,951	\$ 5,000
Garbage Removal	\$ 2,893	\$ 2,834	\$ 3,000
Insurance	\$ 7,479	\$ 8,111	\$ 7,200
Light and Power - Church	\$ 916	\$ 858	\$ 900
Light and Power - Hall	\$ 4,813	\$ 5,918	\$ 7,000
Maintenance and Repairs - Hall	\$ 18,601	\$ 31,971	\$ 10,000
Maintenance and Repairs - Church	\$ 98	\$ 240	\$ -
Travel Expenses	\$ 632	\$ 140	\$ 200
Office Supplies	\$ 735	\$ 729	\$ 800
Photocopier	\$ 3,711	\$ 3,505	\$ 3,500
Postage	\$ 508	\$ 495	\$ 500
Miscellaneous Office Expenses	\$ 594	\$ 398	\$ 500
Salaries, Wages and Benefits	\$ 150,600	\$ 159,339	\$ 164,000
Wages and Benefits - Music Ministry			\$ 10,000
Snow Removal	\$ 5,652	\$ 4,666	\$ 5,500
Telephone	\$ 4,146	\$ 1,619	\$ 1,800
Water and Sewer - Church	\$ 497	\$ 503	\$ 500
<u>Water and Sewer - Hall</u>	\$ 663	\$ 723	\$ 700
<b>Total Operating Expenses</b>	<b>\$ 210,828</b>	<b>\$ 230,613</b>	<b>\$ 223,100</b>
<b><u>Designated Expenses</u></b>			
Student Hunger Program	\$ 601	\$ 632	
Rector's Discretionary	\$ 660	\$ 4,198	
Honduras Mission	\$ 410	\$ 221	
Willing Wonders Expenses		\$ 4,526	
Archdeaconry Expenses		\$ 339	
Food Bank Expenses		\$ 266	
PWRDF Expenses		\$ 520	
Stone Church Books Expenses	\$ 1,531		
<b>Total Designated Expenses</b>	<b>\$ 3,202</b>	<b>\$ 10,701</b>	<b>\$ 10,000</b>



**The Church of St. John the Evangelist Comparative Income Statement**  
**For the fiscal years ended December 31**

	2022 Actual	2023 Actual	2024 Budget
<b><u>Other Expenses</u></b>			
Cemetery Expense	\$ 323	\$ 2,150	\$ 500
Hospitality Expenses	\$ 1,135	\$ 2,424	\$ 1,500
Depreciation		\$ 14,423	\$ -
Shared Ministry	\$ 44,921	\$ 41,459	\$ 39,004
Rector's Discretionary Support	\$ 3,000	\$ 3,000	\$ 3,000
Fundraising Event Expenses	\$ 793		\$ 1,000
Inreach/Outreach total	\$ 250	\$ 447	\$ 250
Building Loan Interest	\$ 2,258	\$ -	\$ -
Anglican Church Loan Interest	\$ 2,677	\$ -	\$ -
Bank Fees and Interest	\$ 589	\$ 428	\$ 450
NBF Bank Fees	\$ 187	\$ -	\$ -
Miscellaneous	\$ 18	\$ 68	\$ 100
Memberships and Subscriptions	\$ 2,254	\$ 2,744	\$ 2,800
Sunday School	\$ 574	\$ 598	\$ 600
Worship Supplies	\$ 747	\$ 1,111	\$ 1,000
Worship Miscellaneous	\$ 2,153	\$ 13,149	\$ 1,000
Parish Ministry	\$ 141	\$ 759	\$ 500
<b>Total Other Expenses</b>	<b>\$ 62,019</b>	<b>\$ 82,758</b>	<b>\$ 51,704</b>
<b>TOTAL EXPENSE</b>	<b>\$ 276,050</b>	<b>\$ 324,072</b>	<b>\$ 284,804</b>
<b>NET INCOME (as reported)</b>	<b>\$ 54,231</b>	<b>\$ 59,452</b>	<b>\$ 296</b>
	=====	=====	=====
<b>Adjustments</b>			
NBF Mortgage Principal Payments	\$ (33,336)		
NBF Loan Principal Payments	\$ (5,694)		
NBF Offerings		\$ (89,900)	
NBF Transfers		\$ 11,667	
Depreciation (non-cash)		\$ 14,423	
<b>Total Adjustments</b>	<b>\$ (39,030)</b>	<b>\$ (63,810)</b>	<b>\$ -</b>
<b>Adjusted Net Income (loss)</b>	<b>\$ 15,201</b>	<b>\$ (4,358)</b>	<b>\$ 296</b>

## Anglican Parish of Douglas and Nashwaaksis Comparative Balance Sheet

	As at 2023-12-31	As at 2022-12-31	Difference
<b>ASSET</b>			
<b>Current Assets</b>			
Petty Cash	200.00	200.00	0.00
Operating Bank Account	154,519.00	78,566.14	75,952.86
Building Fund Bank	0.00	11,633.06	-11,633.06
Subtotal Cash and Banks	154,719.00	90,399.20	64,319.80
Reverend Canon W. J. Clarke F...	567.76	567.76	0.00
Lawrence Trust	9,241.56	9,241.56	0.00
G. A. Murray Trust	2,750.85	2,750.85	0.00
St. John Ch Guild Nellie Saunders	560.84	560.84	0.00
Violet Tait Trust	3,819.99	3,819.99	0.00
Maurice Tait Trust	3,819.99	3,819.99	0.00
Diblee Trust	7,806.22	7,806.22	0.00
St. John's Cemetery Trust	139,919.60	135,468.20	4,451.40
Rectory Fund	171,073.00	171,073.00	0.00
Rectory Fund Internal Loan	0.00	-89,900.00	89,900.00
Stone Church Trust	79,119.43	77,878.27	1,241.16
Synod Investments	418,679.24	323,086.68	95,592.56
Accounts Receivable	0.00	840.00	-840.00
Total Accounts Receivable	0.00	840.00	-840.00
HST Paid	5,561.48	3,703.29	1,858.19
Net HST Receivable	5,561.48	3,703.29	1,858.19
Prepaid Expenses	1.39	1.39	0.00
<b>Total Current Assets</b>	<b>578,961.11</b>	<b>418,030.56</b>	<b>160,930.55</b>
<b>Capital Assets</b>			
Land - Hall and Parking Lot	391,238.11	391,238.11	0.00
Parking - Paved Lot	2,357.52	2,357.52	0.00
Building - Church	513,093.11	513,093.11	0.00
Building - Hall	1,457,315.44	1,457,315.44	0.00
Equipment Cemetery	6,611.28	6,611.28	0.00
Equipment Kitchen	4,616.77	4,616.77	0.00
Equipment Church	14,161.34	14,161.34	0.00
Equipment - Hall and Office	45,856.60	45,856.60	0.00
Equipment - Band	0.00	8,099.85	-8,099.85
Equipment Organ	0.00	6,322.78	-6,322.78
<b>Total Capital Assets</b>	<b>2,435,250.17</b>	<b>2,449,672.80</b>	<b>-14,422.63</b>
<b>TOTAL ASSET</b>	<b>3,014,211.28</b>	<b>2,867,703.36</b>	<b>146,507.92</b>
<b>LIABILITY</b>			
<b>Current Liabilities</b>			
Accounts Payable	1,991.87	2,832.81	-840.94
Flow Through Payables	52,758.25	11,559.00	41,199.25
Cemetery Fund	16,726.05	15,836.05	890.00
Choir Fund	337.65	337.65	0.00
Fundraising Fund	379.00	379.00	0.00
Memorial Fund	17,917.39	7,917.39	10,000.00
Food Bank Fund	33.87	0.00	33.87
New Building Fund	5,062.34	-12,438.69	17,501.03
Stone Church Maintenance	40.00	40.00	0.00
Stone Church Projects	12,754.41	11,503.17	1,251.24
Deanery of Fredericton	264.36	264.36	0.00
Student Hunger Program	25.66	617.29	-591.63
Rector's Discretionary Fund	5,261.88	325.00	4,936.88
Stone Church Roof Fundraiser	7,355.00	7,505.00	-150.00
Helping Hand Fund	320.00	320.00	0.00
Willing Wonders Fund	12,065.00	400.00	11,665.00
Archdeaconry Fund	1,161.50	0.00	1,161.50

# Anglican Parish of Douglas and Nashwaaksis Comparative Balance Sheet

	As at 2023-12-31	As at 2022-12-31	Difference
Total Special Purpose Funds	79,704.11	33,006.22	46,697.89
<b>Total Current Liabilities</b>	<u>134,454.23</u>	<u>47,398.03</u>	87,056.20
<b>TOTAL LIABILITY</b>	<u>134,454.23</u>	<u>47,398.03</u>	87,056.20
<b>EQUITY</b>			
<b>EQUITY</b>			
Unrestricted Retained Earning	1,186,004.97	1,131,774.06	54,230.91
Restricted (Synod Investments)	336,236.24	336,236.24	0.00
Restricted Bldg Fund Retained E...	1,298,064.12	1,298,064.12	0.00
Current Earnings	59,451.72	54,230.91	5,220.81
<b>Total Equity</b>	<u>2,879,757.05</u>	<u>2,820,305.33</u>	59,451.72
<b>TOTAL EQUITY</b>	<u>2,879,757.05</u>	<u>2,820,305.33</u>	59,451.72
<b>LIABILITIES AND EQUITY</b>	<u>3,014,211.28</u>	<u>2,867,703.36</u>	146,507.92