

**Church of St. John the Evangelist  
Parish of Douglas and Nashwaaksis  
Vestry Meeting – February 8, 2024**

The vestry of St. John the Evangelist Church met on February 8, 2024, at 7 pm. The Ven. Paul Ranson opened the meeting with prayer. Present were The Ven. Paul Ranson, Bill MacKenzie, Nancy Stephens, Ben Mersereau, Carol Jones and Donna Price. Regrets – Michael Clark, Dennis Williams, Steve Hart, ?Jeanne Sayre, ?Joan Dunphy.

**Additional Items for the Agenda** – nominations for Synod delegates (new business); auditors; credit card application and labels (business arising)

**Minutes of the Last Vestry Meeting** – to be approved when we have a quorum.

**Correspondence** – deferred.

**Business Arising** – *Chair Cleaning* – Citrus Wow – new quote \$4,800; Servicemaster \$2,700 with Scotchguard, \$2,400 without. Ben suggested we could clean the chairs ourselves with steam cleaners. We saw a chair that he had steamed, and it did a good job. Paul will be purchasing one.

*Out of the Cold Shelter* – This will not be happening. There were objections from the Northside Business Association and the school.

Credit Card – the application has been submitted, and the card will be in Josh's name, as he is the only one who will be using it.

**Committee Reports**

**Finance and Admin** – A meeting was held this week to prepare the new budget.

**Treasurer's Report** – 2024 budget attached. This will be approved at the Annual Meeting.

**Church Properties** – New estimate for demolition of the stone church - \$134,000! The Orthodox Church is still interested in buying the building. Paul will further explore this.

**Willing Wonders** – The committee will be providing a Teachers' Appreciation Lunch for the teachers of Nashwaaksis Memorial School on February 21<sup>st</sup>.

**Worship** – The prayer chapel is coming together. Paul met with a person interested in the music ministry, and they are going to meet again.

**Cemetery** – no report

**New Business** – *Synod delegates* – Paul has someone in mind for youth delegate, and he will speak to him about it.

*Auditors* – Mike Greenbank will not be volunteering for the upcoming year. A few people will be approached.

**For Prayer** – Rector – Paul, Kimberly, Isaac, Colin and Rachel  
Our Parish – Darrell, Josh and Paul

**Next Regular Vestry Meeting** – After Annual Meeting February 25<sup>th</sup>  
March 21<sup>st</sup> at 7 pm

The meeting closed at approximately 8:05 pm with prayer and the grace.

Respectfully submitted,

Carol Jones, Vestry Clerk

Attachment – Income Statement/Balance Sheet/2024 Budget

**The Church of St. John the Evangelist Comparative Income Statement**  
**For the fiscal years ended December 31**

	2022 Actual	2023 Actual	2024 Budget
<b>REVENUE</b>			
<u>Revenue - Unrestricted Offerings</u>			
Offerings - Regular	\$ 238,013	\$ 225,901	
Offerings - Initial	\$ 192	\$ 167	
Loose Offerings	\$ 1,399	\$ 2,316	
Christmas Offering	\$ 3,845	\$ 3,935	
Easter - Offering	\$ 3,949	\$ 4,446	
Lenten Card - Offering	\$ 1,980	\$ -	
Advent	\$ 390	\$ 465	
Thanksgiving offering	\$ 1,980	\$ 3,675	
<b>Total Unrestricted Offerings</b>	<b>\$ 251,748</b>	<b>\$ 240,905</b>	<b>\$ 245,000</b>
<u>Designated Offerings</u>			
Rector Discretionary Fund Offering	\$ 660	\$ 4,198	
Food Bank Offerings		\$ 266	
New Building Fund Offerings	\$ 22,863	\$ 89,900	
NBF Transfers	\$ 24,044	\$ (11,667)	
Honduras Mission Revenue	\$ 410	\$ 221	
Youth Student Hunger	\$ 601	\$ 632	
Stone Church Books Revenue	\$ 3,682		
Willing Wonders Revenue		\$ 4,526	
Archdeaconry Revenue		\$ 338	
PWRDF Revenue		\$ 520	
<b>Total Designated Offerings</b>	<b>\$ 52,261</b>	<b>\$ 88,934</b>	<b>\$ 10,000</b>
<u>Other Revenue</u>			
Funding for Music Ministry (TBD)			\$ 10,000
Fundraising Revenue	\$ 4,498	\$ -	\$ -
Expense Recovery	\$ 2,086	\$ 33,647	\$ -
Miscellaneous Interest	\$ 254	\$ 34	\$ -
Interest - unrestricted	\$ 5,630	\$ 4,158	\$ 4,200
Interest - restricted	\$ 5,652	\$ 5,775	\$ 5,800
Miscellaneous Income	\$ 1,018	\$ 181	\$ 100
Stone Church Book Revenue		\$ 771	\$ -
Rent	\$ 7,133	\$ 9,119	\$ 10,000
<b>Total Revenue Unreceipted</b>	<b>\$ 26,272</b>	<b>\$ 53,685</b>	<b>\$ 30,100</b>
<b>TOTAL REVENUE</b>	<b>\$ 330,281</b>	<b>\$ 383,524</b>	<b>\$ 285,100</b>

**The Church of St. John the Evangelist Comparative Income Statement**  
**For the fiscal years ended December 31**

<b>EXPENSE</b>	<b>2022 Actual</b>	<b>2023 Actual</b>	<b>2024 Budget</b>
<b><u>Operating Expenses</u></b>			
Fuel - Church	\$ 2,697	\$ 2,615	\$ 2,000
Fuel - Hall	\$ 5,593	\$ 5,951	\$ 5,000
Garbage Removal	\$ 2,893	\$ 2,834	\$ 3,000
Insurance	\$ 7,479	\$ 8,111	\$ 7,200
Light and Power - Church	\$ 916	\$ 858	\$ 900
Light and Power - Hall	\$ 4,813	\$ 5,918	\$ 7,000
Maintenance and Repairs - Hall	\$ 18,601	\$ 31,971	\$ 10,000
Maintenance and Repairs - Church	\$ 98	\$ 240	\$ -
Travel Expenses	\$ 632	\$ 140	\$ 200
Office Supplies	\$ 735	\$ 729	\$ 800
Photocopier	\$ 3,711	\$ 3,505	\$ 3,500
Postage	\$ 508	\$ 495	\$ 500
Miscellaneous Office Expenses	\$ 594	\$ 398	\$ 500
Salaries, Wages and Benefits	\$ 150,600	\$ 159,339	\$ 164,000
Wages and Benefits - Music Ministry			\$ 10,000
Snow Removal	\$ 5,652	\$ 4,666	\$ 5,500
Telephone	\$ 4,146	\$ 1,619	\$ 1,800
Water and Sewer - Church	\$ 497	\$ 503	\$ 500
Water and Sewer - Hall	\$ 663	\$ 723	\$ 700
<b>Total Operating Expenses</b>	<b>\$ 210,828</b>	<b>\$ 230,613</b>	<b>\$ 223,100</b>
<b><u>Designated Expenses</u></b>			
Student Hunger Program	\$ 601	\$ 632	
Rector's Discretionary	\$ 660	\$ 4,198	
Honduras Mission	\$ 410	\$ 221	
Willing Wonders Expenses		\$ 4,526	
Archdeaconry Expenses		\$ 339	
Food Bank Expenses		\$ 266	
PWRDF Expenses		\$ 520	
Stone Church Books Expenses	\$ 1,531		
<b>Total Designated Expenses</b>	<b>\$ 3,202</b>	<b>\$ 10,701</b>	<b>\$ 10,000</b>

**The Church of St. John the Evangelist Comparative Income Statement**  
**For the fiscal years ended December 31**

	2022 Actual	2023 Actual	2024 Budget
<b><u>Other Expenses</u></b>			
Cemetery Expense	\$ 323	\$ 2,150	\$ 500
Hospitality Expenses	\$ 1,135	\$ 2,424	\$ 1,500
Depreciation		\$ 14,423	\$ -
Shared Ministry	\$ 44,921	\$ 41,459	\$ 39,004
Rector's Discretionary Support	\$ 3,000	\$ 3,000	\$ 3,000
Fundraising Event Expenses	\$ 793		\$ 1,000
Inreach/Outreach total	\$ 250	\$ 447	\$ 250
Building Loan Interest	\$ 2,258	\$ -	\$ -
Anglican Church Loan Interest	\$ 2,677	\$ -	\$ -
Bank Fees and Interest	\$ 589	\$ 428	\$ 450
NBF Bank Fees	\$ 187	\$ -	\$ -
Miscellaneous	\$ 18	\$ 68	\$ 100
Memberships and Subscriptions	\$ 2,254	\$ 2,744	\$ 2,800
Sunday School	\$ 574	\$ 598	\$ 600
Worship Supplies	\$ 747	\$ 1,111	\$ 1,000
Worship Miscellaneous	\$ 2,153	\$ 13,149	\$ 1,000
Parish Ministry	\$ 141	\$ 759	\$ 500
<b>Total Other Expenses</b>	<b>\$ 62,019</b>	<b>\$ 82,758</b>	<b>\$ 51,704</b>
<b>TOTAL EXPENSE</b>	<b>\$ 276,050</b>	<b>\$ 324,072</b>	<b>\$ 284,804</b>
<b>NET INCOME (as reported)</b>	<b>\$ 54,231</b>	<b>\$ 59,452</b>	<b>\$ 296</b>
<b>Adjustments</b>			
NBF Mortgage Principal Payments	\$ (33,336)		
NBF Loan Principal Payments	\$ (5,694)		
NBF Offerings		\$ (89,900)	
NBF Transfers		\$ 11,667	
Depreciation (non-cash)		\$ 14,423	
<b>Total Adjustments</b>	<b>\$ (39,030)</b>	<b>\$ (63,810)</b>	<b>\$ -</b>
<b>Adjusted Net Income (loss)</b>	<b>\$ 15,201</b>	<b>\$ (4,358)</b>	<b>\$ 296</b>

## Anglican Parish of Douglas and Nashwaaksis Comparative Income Statement

	Actual 2024-01-01 to 2024-01-31	Actual 2023-01-01 to 2023-01-31
<b>REVENUE</b>		
<b>Revenues - Offerings</b>		
Offerings - Regular	18,009.84	21,551.30
Offerings - Initial	125.00	72.00
Loose Offerings	157.00	140.00
Christmas Offering	70.00	125.00
Easter Offering	0.00	50.00
Advent	5.00	10.00
<b>Total Unrestricted Offerings</b>	<b>18,366.84</b>	<b>21,948.30</b>
Rector Discretionary	688.50	106.99
New Bldg Fund Offerings	0.00	100.00
NBF Transfers	0.00	-11,567.44
Student Hunger Program	33.00	0.00
Honduras Mission Revenue	220.75	0.00
Stone Church Books Revenue (...)	0.00	220.00
Willing Wonders Revenue	1,666.25	200.00
<b>Total Designated Offerings</b>	<b>2,608.50</b>	<b>-11,040.45</b>
<b>Total Offerings</b>	<b>20,975.34</b>	<b>10,907.85</b>
<b>Other Revenue</b>		
Fundraising Revenue	0.00	46.00
Miscellaneous Interest	0.00	34.38
Miscellaneous Income	0.00	38.00
Expense Recovery	1,886.25	0.00
Stone Church Book Revenue	31.00	0.00
Rental Income	560.00	1,480.00
<b>Total Other Revenue</b>	<b>2,257.25</b>	<b>1,598.38</b>
<b>TOTAL REVENUE</b>	<b>23,232.59</b>	<b>12,506.23</b>
<b>EXPENSE</b>		
<b>Operating Expenses</b>		
Fuel - Church	429.24	450.03
Fuel - Hall	1,905.01	1,393.42
Garbage Removal	263.53	226.67
Insurance	610.17	709.58
Light and Power - Church	78.72	74.98
Light and Power - Hall	1,247.13	700.25
Maintenance & Repairs - Hall	1,831.52	103.20
Lay Salaries	5,312.88	5,474.95
Photocopier	161.97	173.27
Miscellaneous Office Expenses	1,691.25	25.00
Salaries, Wages, Benefits	7,221.22	7,800.01
Snow Removal	0.00	2,332.75
Telephone	134.90	134.90
<b>Total Operating Expenses</b>	<b>20,487.54</b>	<b>19,396.99</b>
<b>Designated Expenses</b>		
Student Hunger Program	33.00	0.00
Rector's Discretionary	673.50	106.99
Willing Wonders Expenses	1,666.25	200.00
<b>Total Designated Expenses</b>	<b>2,372.75</b>	<b>306.99</b>
<b>Other Expenses</b>		
Hospitality Expenses	130.68	318.17
Shared Ministry	3,250.33	3,454.90

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### Anglican Parish of Douglas and Nashwaaksis Comparative Income Statement

	Actual 2024-01-01 to 2024-01-31	Actual 2023-01-01 to 2023-01-31
Rector's Discretionary Support	250.00	250.00
Inreach/Outreach	11.83	94.93
Bank Fees and Interest	23.25	42.13
Memberships and Subscriptions	811.31	763.28
Sunday School	44.00	44.00
Worship Supplies	141.81	0.00
<b>Total Other Expenses</b>	<b>4,663.21</b>	<b>4,967.41</b>
<b>TOTAL EXPENSE</b>	<b>27,523.50</b>	<b>24,673.39</b>
<b>NET INCOME</b>	<b>-4,290.91</b>	<b>-12,167.18</b>

## Anglican Parish of Douglas and Nashwaaksis Comparative Balance Sheet

ASSET	As at 2024-01-31	As at 2023-01-31
<b>Current Assets</b>		
Petty Cash	200.00	200.00
Operating Bank Account	150,446.97	93,513.95
Subtotal Cash and Banks	150,646.97	93,713.95
Reverend Canon W. J. Clarke F..	567.76	567.76
Lawrence Trust	9,241.56	9,241.56
G. A. Murray Trust	2,750.85	2,750.85
St. John Ch Guild Nellie Saunders	560.84	560.84
Violet Tait Trust	3,819.99	3,819.99
Maurice Tait Trust	3,819.99	3,819.99
Diblee Trust	7,806.22	7,806.22
St. John's Cemetery Trust	139,919.60	135,468.20
Rectory Fund	171,073.00	171,073.00
Rectory Fund Internal Loan	0.00	-89,600.00
Stone Church Trust	79,119.43	77,678.27
Synod Investments	418,679.24	323,166.68
HST Paid	6,127.92	4,140.66
Net HST Receivable	6,127.92	4,140.66
Prepaid Expenses	1.39	1.39
<b>Total Current Assets</b>	<b>575,455.52</b>	<b>421,042.66</b>
<b>Capital Assets</b>		
Land - Hall and Parking Lot	391,238.11	391,238.11
Parking - Paved Lot	2,357.52	2,357.52
Building - Church	513,093.11	513,093.11
Building - Hall	1,457,315.44	1,457,315.44
Equipment Cemetery	6,611.28	6,611.28
Equipment Kitchen	4,616.77	4,616.77
Equipment Church	14,161.34	14,161.34
Equipment - Hall and Office	45,856.60	45,856.60
Equipment - Band	0.00	8,099.85
Equipment Organ	0.00	6,322.78
<b>Total Capital Assets</b>	<b>2,435,250.17</b>	<b>2,449,672.80</b>
<b>TOTAL ASSET</b>	<b>3,010,705.69</b>	<b>2,870,715.46</b>
<b>LIABILITY</b>		
<b>Current Liabilities</b>		
Accounts Payable	4,422.45	4,857.59
Flow Through Payables	52,076.25	11,559.00
Cemetery Fund	16,726.05	15,836.05
Choir Fund	337.65	337.65
Fundraising Fund	379.00	379.00
Memorial Fund	17,917.39	7,917.39
Food Bank Fund	33.87	0.00
New Building Fund	6,361.58	972.80
Stone Church Maintenance	40.00	40.00
Honduras Mission	-220.75	0.00
Stone Church Projects	12,754.41	11,503.17
Deanery of Fredericton	264.36	264.36
Student Hunger Program	10.66	617.29
Rector's Discretionary Fund	4,843.38	418.01
Stone Church Roof Fundraiser	7,355.00	7,355.00
Helping Hand Fund	320.00	320.00
Willing Wonders Fund	10,458.75	200.00
Archdeaconry Fund	1,181.50	0.00
<b>Total Special Purpose Funds</b>	<b>79,740.85</b>	<b>46,160.72</b>

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### Anglican Parish of Douglas and Nashwaaksis Comparative Balance Sheet

	As at 2024-01-31	As at 2023-01-31
<b>Total Current Liabilities</b>	<u>135,239.55</u>	<u>62,577.31</u>
<b>TOTAL LIABILITY</b>	<u>135,239.55</u>	<u>62,577.31</u>
<b>EQUITY</b>		
<b>EQUITY</b>		
Unrestricted Retained Earning	1,245,456.89	1,186,004.97
Restricted (Synod Investments)	336,236.24	336,236.24
Restricted Bldg Fund Retained E...	1,298,064.12	1,298,064.12
Current Earnings	-4,290.91	-12,187.16
<b>Total Equity</b>	<u>2,875,466.14</u>	<u>2,808,138.17</u>
<b>TOTAL EQUITY</b>	<u>2,875,466.14</u>	<u>2,808,138.17</u>
<b>LIABILITIES AND EQUITY</b>	<u>3,010,705.69</u>	<u>2,870,715.48</u>