

**The Church of St. John the Evangelist
Parish of Douglas and Nashwaaksis
Vestry Meeting May 15, 2025**

The vestry of the Church of St. John the Evangelist, Parish of Douglas and Nashwaaksis, met on May 15, 2025, at 7 pm. Present were Bill MacKenzie, Nancy Stephens, Ben Mersereau, Carol Jones, Donna Price, Steve Hart, Heather Storey and Chase McLean. Regrets – Michael Clark, Jeanne Sayre and Joan Dunphy.

Additional Items for the Agenda – none. Moved by Steve, seconded by Heather that the agenda be approved as read. Carried.

Approval of Minutes from the April meeting – The spelling of Ben Bourque was corrected from Burke. Moved by Chase, seconded by Donna that the minutes be approved as amended. Carried.

Correspondence - none

Business Arising – *Controls and Equipment Boiler Service Agreement* – annual amount for service would be \$1545.50 before taxes. We will see if we can call every two years to have this done. Heather mentioned that the drain cover on the floor near the sink in the kitchen is raised and presents a hazard. We will ask Darrell to see if he can hammer it down.

Refugee Day – It was suggested that we have a Refugee Day here. It would be June 22nd and would just be for awareness. Nancy will see if she can put a short video together for the service.

Handheld Mic – We are awaiting suggestions from Peter Jacobs.

Cushion Covers for the Couches – Ready-made covers are very expensive. Donna will follow up on other ideas.

Under the Tent Issues – We are trying to arrange a meeting with them, but a date hasn't been set up yet. There are storage issues that are affecting our storage room with the chairs and tables.

Committee Reports

Finance and Admin – nothing to report

Youth and Seniors – nothing to report

Treasurer's Report – offerings are down some. See Treasurer's Report, attached. Moved by Ben, seconded by Donna that the treasurer's report be approved. Carried.

Church Properties – The trees by the handicap signs need to be trimmed so the signs can be easily seen. Nancy will contact John Galbraith to see if he would be able to repaint the lines, as he did it last year.

Side door – it still needs to be converted to an escape exit.

Willing Wonders – we cleared \$1,500 on our Bake Sale, to be donated to the Camp Medley Pool Project. There will be a yard sale in June.

Worship – David Peer is on sick leave until he retires in September, so lay readers will be taking some of the services.

Cemetery - a work day will be held May 31st. Josh will order some soil. Moved by Ben, seconded by Donna, that we spend \$300 for top soil.

There are some plots becoming available.

New Business – Freezers – there are two freezers in storage that are not needed, so they can be added to the yard sale in June.

For Prayer – Our Parish – Darrell and Josh
Our Honorary Assistants – Bruce, Keith and David

Next Regular Vestry Meeting – June 19, 2025, at 7 pm.

The meeting closed with prayer at approximately 8:15 pm.

Respectfully submitted,

Carol Jones

Carol Jones, Secretary

Attachment: Treasurer's Report

Treasurer's Report: St. John's Anglican Church

April 24, 2025

Financial Statements as of March 31, 2025

Balance Sheet

- Bank Balance: \$138,974
 - Decrease of \$6,845 from last month
 - \$32,127 higher than March 2024
 - \$35,000 held in trust (refugees)
 - \$62,003 in special purpose funds
- Investments: \$503,824
- Accounts Payable of \$3,155
- Flow through payables of \$35,784
- No issues or concerns; lots of cash flow flexibility

Income Statement

- Revenue
 - \$51,513 in YTD unrestricted offerings
 - \$8,754 lower than last year at this time (Easter timing an issue)
 - Increase of \$19,619 in the month of March
 - Easter 2025 not yet included
 - \$9,358 in designated offerings
 - \$9,950 in other revenue
 - \$70,822 in total revenue
- Expenses
 - \$70,659 in YTD expenses
 - \$25,148 of expenses in March 2025: maintenance and repairs up almost \$4,000 (boiler)
 - Continue to benefit from salary savings due to no full-time rector
- Net income of \$162 YTD; down significantly from February 2025 (over \$10,000)
- Drop in offerings is a concern; need to continue to monitor and be diligent with expenses

Other

Josh flagged that we did not issue T4A statements for our honorary assistants. This has been corrected: statement submitted to CRA and receipts issued to the three individuals.