

**The Church of St. John the Evangelist
Parish of Douglas and Nashwaaksis
Vestry Meeting – November 21, 2024**

The vestry of St. John the Evangelist Church, Parish of Douglas and Nashwaaksis met on November 21, 2024, at 7 pm. Present were Bill MacKenzie, Nancy Stephens, Ben Mersereau, Carol Jones, Donna Price, Jeanne Sayre, Steve Hart, Michael Clark, Joan Dunphy and Heather Storey. Regrets – Dennis Williams.

Approval of the Agenda – Additional items - Keys and locks, heating system (Church Properties). Moved by Michael, seconded by Donna that the agenda be approved as amended. Carried.

Approval of Minutes of the October Meeting – Protection of ductless units inside was not mentioned in minutes. Moved by Jeanne, seconded by Nancy, that the minutes be approved as corrected. Carried.

Correspondence – nothing to report

Business Arising

Pickleball – Michael met with two reps of Pickleball Fredericton. They are interested in using the court at any time. They have their own insurance. They would like to book in two-hour increments at \$12/hour. Michael will get back to them with a suggestion of \$100 from 8 to 5 on Mondays.

Congregation Reach Out – There has been a delay in getting this going. We will need to get volunteers to call people who haven't been to church in a while. Nancy will speak to Josh to see how this was handled in the past.

Update on protection for indoor heat pump units – anything available for inside units is mainly decorative. Roger Schwarz is going to see if he can come up with anything.

Update on Camp Medley pool project – It will be announced in the Sower that it will be part of the Advent special offering.

Quote from Saxon Electric for outside light – They don't want to put conduit on the brick. They suggested a floodlight over the door shining out on the sidewalk, but we will need to get a cost. Steve will speak to them again to see if there is another option.

Committee Reports

Finance and Admin – no meeting

Youth and Seniors – nothing to report

Treasurer's Report – Report is attached. Moved by Ben, seconded by Jeanne that the Treasurer's Report be approved. Carried. Assessment for next year is approximately \$39,000.

Church Properties – *Heating system* – An error code is coming up frequently. Josh has had to reset it several times a week. He called Controls and Equipment, and they need to order a part.

Keys and Locks – the master key is missing. Capital Safe and Lock has been contacted for an estimate – approximately \$2,500 including HST, to rekey the locks.

Willing Wonders – Heather and Carol went to the florist to see about silk flowers. We have brass vases, but they are not in good condition. There could be some at the cathedral, and David Peer will check for us.

Worship – Lay readers renewal will be December 1st. It will need to be organized and put in the bulletin.

Cemetery – the survey is finished, but there isn't enough information provided yet to know where there are empty plots.

New Business – *Josh's workload* – a discussion was held. Bill and Nancy will meet with Josh.

Microphones – we have had occasional problems with the microphone failing. It could be the port that is the problem. We will investigate this.

Advent Devotional podcast – there is a link to one online that could be shared with the congregation. Keith and Bruce felt it was okay to share.

For Prayer – Our Honorary Assistants – Bruce, Keith and David
Our Parish – Darrell and Josh

Next Vestry Meeting – December 12, 2024, at 7 pm.

The meeting closed with prayer and the grace.

Respectfully submitted,

Carol Jones

Carol Jones, Vestry Clerk
Attachment: Treasurer's Report

Treasurer's Report: St. John's Anglican Church

November 21, 2024

Financial Statements as of October 31, 2024

Balance Sheet

- Bank balance of \$114,442
 - Increase of \$38,637 from last month (wire transfer of \$35,000 – flow through payables)
 - Decrease of \$124,307 from last year
 - \$62,181 in special purpose funds
 - Available funds excluding funds in trust, special purpose: \$17,261
- HST receivable – prepared and will be mailed when Canada Post strike is over
- Flow through payables of \$35,364

Income Statement

- Revenue
 - \$189,325 in year to date unrestricted offerings
 - Increase of \$19,943 in the month of October
 - Down \$8,602 from October 2023
 - 77% of offering target (\$245,000); \$55,000 left in target in November, December (\$43,000 received in November, December 2023)
 - \$98,259 in Designated Revenue
 - \$15,383 in Other Revenue
 - \$302,967 in reported revenue
 - Adjusted revenue (excluding building, Stone Church): \$216,384
- Expenses
 - \$229,728 in YTD expenses
 - \$18,574 increase in August
 - Down \$7,416 from last year (salaries, depreciation, worship, offset by higher designated expenses and maintenance and repairs)
 - Salaries, Wages down \$27,134 from last year
 - Adjusted expenses (excluding building, Stone Church): \$207,979

Net Income

- Reported: \$73,239
- **Adjusted: \$8,405**

| | 2024 | 2023 | 2022 |
|-----------------------|-----------|-----------|-----------|
| Bank | 114,442 | 75,805 | 190,112 |
| Accounts Receivable | 1,000 | 1,000 | 1,000 |
| Prepaid Expenses | 1,000 | 1,000 | 1,000 |
| Flow Through Payables | 35,364 | 0 | 0 |
| Special Purpose Funds | 62,181 | 0 | 0 |
| Available Funds | 214,987 | 76,805 | 191,112 |
| Revenue | 302,967 | 294,322 | 285,719 |
| Expenses | (229,728) | (220,983) | (207,500) |
| Net Income | 73,239 | 73,339 | 78,219 |
| Adjusted Revenue | 216,384 | 216,384 | 216,384 |
| Adjusted Expenses | (207,979) | (207,979) | (207,979) |
| Adjusted Net Income | 8,405 | 8,405 | 8,405 |

Prepared On: 2024-10-24