

**The Church of St. John the Evangelist  
Parish of Douglas and Nashwaaksis  
Vestry Meeting – December 12, 2024**

The vestry of St. John the Evangelist Church, Parish of Douglas and Nashwaaksis, met on December 12, 2024, at 7 pm. Present were Bill MacKenzie, Nancy Stephens, Ben Mersereau, Carol Jones, Donna Price, Jeanne Sayre and Heather Storey. Regrets – Joan Dunphy, Dennis Williams, Michael Clark and Steve Hart.

**Approval of the Agenda** – Additional Item - Business Arising – keys and boiler. Moved by Ben, seconded by Jeanne, that the agenda be approved as amended. Carried.

**Approval of Minutes of the November Meeting** – Moved by Nancy, seconded by Donna that the minutes be approved as read. Carried.

**Correspondence** – email from Fredericton North Business Assoc. to be wary of vandalism, as there have been many instances of this.

Dean Geoffrey Hall – stewardship course being offered online.

Books were ordered for a Lenten book study.

Increase in honoraria for those who take services. It has been said it should be \$150, but for the second service, using the same reading, there should be an extra \$50.

**Business Arising**

*Call list for parish* – Josh gave Nancy a parish list of contacts, which must be deleted when we are finished with it. We will need volunteers to do this. We will try to get this started in January.

*Josh's Position* – Moved by Heather that we increase Josh's hours to full time beginning March 1<sup>st</sup>, seconded by Donna. Carried.

*Update on protection for the indoor heat pump units* – Roger is still searching for a way to do this.

*Mic Problem* – there seems to be a short in a port causing problems. We will see who might be able to address this.

*Keys* – Bill sent an email to see what the process would be to rekey and change the door by the rector's office to an escape door only.

*Boiler* – the order has been put in for repair.

**Finance and Admin** – no report

**Youth and Seniors** – no report

**Treasurer's Report** – Moved by Ben, seconded by Nancy, that the salaries increase by 3.1%. Carried. Christmas bonuses were discussed. We would like to give Josh a bonus of \$1,000 in appreciation of all the extra work he has done since Paul left. Moved by Donna, seconded by Jeanne, that we give this to Josh. Carried. Moved by Ben, seconded by Donna that the treasurer's report be approved. Carried. We will also give our music team, Darrell and honorary assistants cards with gift cards. See attached Treasurer's Report.

**Church Properties** – We now have a new light at the main entrance.

**Willing Wonders** – The bazaar went well, and we made over \$3,000. Willing Wonders will be covering the boiler repair.

**Worship** – nothing to report

**Cemetery** – A request was made to add a monument to a plot that already has one, but this is against regulations. This will be reviewed in January.

### **New Business**

*Annual Meeting* – Planning will be done for this.

*Annual Report* – Bill and Nancy will do this.

*Vestry Membership* – It has been suggested that Bill MacKenzie stay on as warden for an extra year because of the vacancy of a rector. Nancy will write a letter to the bishop, with a copy to Shawn Branch, asking permission.

**For Prayer** – Our Honorary Assistants – Bruce, Keith and David  
Our Parish – Darrell and Josh

**Next Vestry Meeting** – January 16, 2025, at 7 pm.

The meeting closed with prayer at 8:15 pm.

Respectfully submitted,

*Carol Jones*

Carol Jones, Vestry Clerk

Attachment: Treasurer's Report

# Treasurer's Report: St. John's Anglican Church

December 12, 2024

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## Financial Statements as of November 30, 2024

### Balance Sheet

- Bank balance: \$120,533
  - Increase of \$6,091 from last month
  - Decrease of \$45,593 from November 2023
  - \$66,747 in special purpose funds
- HST receivable – prepared and will be mailed when Canada Post strike is over
- Investments: \$489,924
- Flow through payables of \$35,543

### Income Statement

- Revenue
  - \$207,283 in YTD offerings
    - \$17,958 increase in the month of November
    - Down \$7,816 from this time last year
    - Short \$37,042 from 2024 Budget (\$245,000)
    - December 2023 offerings (including Christmas): \$25,806
    - Probably end up at around \$230,000 to \$235,000 for the end of the year (\$10,000 to \$15,000 short of target)
    - \$16,045 in other revenue
    - \$323,166 in reported revenue
    - Adjusted revenue (excluding building, Stone Church): \$236,583
- Expenses
  - \$247,535 in YTD expenses
    - \$17,807 increase in November
    - Down \$30,209 from November 2023 (salaries, depreciation, worship, designated expenses, offset by higher maintenance and repairs)
  - Adjusted expenses (excluding building, Stone Church): \$225,785
- Net Income
  - Reported: \$75,631
  - **Adjusted: \$10,798**

### Other: 2025 Salary Increases

- Diocese is recommending a minimum 3.1% increase in salaries / housing allowances
- Current salary amounts:
  - Daryl: \$25,586
  - Josh: \$33,481
- Estimated impact of a 3.1% increase (wages, benefits): ~ \$2,100
- Decision needed by December 14